



ILLINOIS

George H. Ryan, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Michael S. Schwartz, Director

TO: Telecommunications Coordinators  
FROM: Frank Cavallaro, Manager *F.C.*  
Bureau of Communication and Computer Services  
DATE: February 20, 2001  
SUBJECT: Chicago MONIES Training for Statewide Telephone Directory Listings

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All agencies with access to MONIES through the CMS Data Center are required to make their own updates to both the departmental and alphabetical listing in the State of Illinois Telephone Directory. CMS no longer takes responsibility for the accuracy of the agency listings.

On the following date, the Department of Central Management Services (CMS) is offering a training class in Chicago on how to update the MONIES telephone directory (alphabetical and departmental listings):

**Class Date & Time:**

**Chicago:** MONIES Directory  
Wednesday, April 18, 2001  
8:30 a.m. to 1:30 p.m.  
James R. Thompson Center  
2nd Floor Training Center  
Room 2-024

The pre-requirement for enrolling in MONIES DIRECTORY is that the student must have taken the MONIES 101 course.

Please note that all registrants must have their own RACF ID and MONIES ID and should have previously accessed MONIES from their office. If you need to re-establish your RACF ID password, contact your agency data processing coordinator. If you need to validate your MONIES password, or need assistance with connectivity please contact Dana Funk, MONIES System Administrator, at (217) 785-1930 by Wednesday, March 28, 2001.

To register, please contact Steve Hayden, CMS Data Provisioning Manager, at (217) 524-5033 or [Steve\\_Hayden@cms.state.il.us](mailto:Steve_Hayden@cms.state.il.us).

WMV:dw

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